

PROJECT MANDATE FOR CAPITAL PROJECTS (UNDER £400K)

All Transport and Infrastructure Officers responsible for capital projects need to complete this Project Mandate for schemes to be approved through the Minor Works Governance Process as part of the Officer Delegated Decisions process through the Council Constitution

Project Title :	Small-scale intervention measures		
Location of Works :	Borough-wide		
Project Manager/Officer :	Marc Hill		
Contact Details :	marc.hill@rotherham.gov.uk		
Description of the Project			
Small-scale highway intervention measures to address local concerns.			
List of projects attached as Appendix A.			
Benefits & Outcomes:			
Explain how this scheme will support the Council/Service Priorities as well as funding priorities and wider policy/guidance etc. <i>Please note that these must be SMART (specific, measurable, achievable, relevant, timebound)</i>			
Objective 1			
Link to Council Plan objective	Every neighbourhood thriving, by responding to local concerns		
Link to CRSTS objectives (where applicable)	The minor schemes have a primary objective to improve local accessibility and road safety. Although not significant schemes, they will contribute towards safe access to employment, training and education.		
Measure of success	Reduction in the number of enquiries relating to matters of this nature coming into the Transportation inbox		
Funding			
Please outline in the table below what total funding is available, from what source, over what timescales, from all sources including Capital and Revenue etc.			
Source	2022/23	2023/24	2024/25
CRSTS (capital)		£60,000	
Delivery Strategy/Procurement			
The schemes identified will be delivered through existing staff resources within the Transportation and Highways Design Service within Planning, Regeneration and Transportation. This will include the processing of Traffic Regulation Orders and Project Managing the schemes, based on the localised nature of intervention measure.			

Costs (please indicate Capital or Revenue)					
		Total value	22/23	23/24	24/25
Fees	Feasibility			2,000	
	Business Case Development				
	Design			6,400	
	Project Management/Site Supervision			2,400	
	Surveys/TRO's/Other			600	
Build	Construction			48,000	
	Contingency			600	
	Inflation				
	Reserve				
	TOTAL COST			60,000	

Refer to cost calculator ([link](#))

Engagement Strategy		
Where applicable, formal consultation will be undertaken with key stakeholders, such as Ward Members and members of the public through the usual Council and statutory consultation processes in relation to any Traffic Regulation Orders.		
Local engagement through letter drops or site meetings will take place for the majority of the works		
Risks		
List the top three risks of the scheme and an indication of the probability and impact of each risk. Risks could include reputational, financial, political, or delivery risks.		
Risks	Likelihood (1-5)	Impact (1-5)
Residents and businesses may object	3	3
Identified projects may change due to on-going public and councillor engagement	2	3
Identified projects may change due to on-going public and councillor engagement	2	3
Key Milestones		
Activity	Date	
Approval of Scheme through Gateway 1	June 2023	
Member Briefings	June 2023	
Prelim Design - commence	June 2023	
Detailed Design - commence	July 2023	
Consultation (TRO) - start	July 2023	
Construction/Delivery	August 2023	
Completion	March 2024	
Monitoring?	on-going	

Appendix A – List of Schemes

<i>Location</i>	<i>Scheme description</i>	<i>Ward</i>
Alexandra Road, Swallownest	Pedestrian guard rail in front of playground entrance	Aughton & Swallownest
Ravenfield Lane	Proposed 40mph speed limit and associated road markings / signage	Bramley & Ravenfield
Hard Lane, Harthill	Carriageway SLOW marking alongside warning signs	Wales
Main Street / Rossiter Road, Greasbrough	Keep Clear marking	Greasbrough
Golden Smithies Lane / Yearling Chase	Keep Clear marking	Swinton
Blackcarr Road	Provision of 20mph signs and road markings	Wickersley
College Road roundabout	Realignment of lanes on the circulatory carriageway	Rotherham West
Various locations	Requests for disabled parking bays	Various wards
St Ann's Roundabout	Realignment of lanes on the circulatory carriageway	Boston castle
Delves Lane, Wales	40mph to 30mph, and National to 40mph	Wales
(not applicable)	Contingency	(not applicable)
		<i>Total</i>
		<i>60,000</i>